

INTERNSHIP OPPORTUNITY

EVENT MANAGEMENT

College Bowl Company

Spring Semester, 2012

Description: Will assist of the planning and execution of the 2012 Honda Campus All-Star Challenge (HCASC) National Championship Tournament (NCT). This includes experience in the areas of travel, accommodations, food and beverage, tournament management, activity planning and execution and post-event evaluation and reporting. Experience will include working with staff and volunteers to execute a premier corporate event at multiple locations.

Internship will involve weekly sessions via telephone and video conference from your home campus with HCASC staff in the execution of the event. Internship will require up to 10 hours per week, plus one to two-hour weekly session. Experience will culminate with execution of the HCASC NCT in Los Angeles.

ATTENDANCE IN LOS ANGELES FROM TUESDAY, MARCH 27 THROUGH WEDNESDAY, APRIL 4, 2012 IS REQUIRED. Travel, housing and meals will be provided for the on-site portion of the internship.

Intern will need to have consistent access to a computer (preferably a laptop) with an Internet connection for planning sessions and ongoing communication with HCASC staff.

Competence with Microsoft Office software including Word, Excel and Access is desired. Experience working in corporate or university events and event planning is desired.

Requirements: Students must be enrolled for the Spring Semester (or Winter Quarter) at an institution enrolled in the 2012 Honda Campus All-Star Challenge. Student must be in good standing with the College/University and may be an undergraduate or a graduate student.

To Apply: Please send application and a current resume and a cover letter to frank@collegebowl.com. All applications must be submitted via email. Review of applications will begin January 15, 2012 and will continue until the position is filled. Finalists will be required to sign a waiver to verify only that the candidate meets the criteria indicated above.

About College Bowl Company (CBC): For more than 60 years, the College Bowl Company has been the pre-eminent producer of academic quiz competitions between college/university students in the world. Competitions, both televised and as live events, have been produced under the names of College Bowl (USA), Honda Campus All-Star Challenge (USA), and University Challenge (UK). An affiliated company also produced Africa Challenge in 8 countries across Africa.

About Honda Campus All-Star Challenge (HCASC): HCASC is the HBCU National Quiz Championship between America's Historically Black Colleges and Universities. HCASC is a year-long program that culminates in a National Championship Tournament (NCT) each spring. The program, in its 23rd year, is produced by the College Bowl Company under the sponsorship of American Honda Motor Co., Inc.



Campus All-Star Challenge is a registered service mark of the College Bowl Company and American Honda Motor Co., Inc.